

Singleton and Charlton Parish Council

Health & Safety Policy

This policy was adopted by Singleton & Charlton Parish Council (S&CPC) at its full council meeting on **15th November 2023**.

Singleton and Charlton Parish Council recognises and accepts its responsibility for providing a safe and healthy environment for its members, employees, volunteers and for anyone affected by its activities.

The Council maintains this policy for the management of health and safety as its top priority and will do all that is reasonably practicable to ensure effective organisation and planning are established and maintained. The Council will also ensure that appropriate and effective audit and review mechanisms are used to inform the work of the Council, which undertakes to commit appropriate resources to manage health and safety.

Our statement of general policy is based upon that required by virtue of the Health and Safety at Work Act Etc 1974. Although the Council has a single employee, the principles of the Act and its underpinning Regulations are taken by the Council as a minimum requirement for the safe and effective management of the Council and its activities.

Statement of General Policy

- To provide adequate control of the health and safety risks arising from our activities.
- To consult with our employees on matters affecting their health and safety.
- To provide and maintain safe equipment.
- To provide sufficient information, instruction and supervision of employees, volunteers and visitors as far as is reasonably practicable.
- To ensure all employees and volunteers are competent in their Council related activities and to provide adequate instruction as far as is reasonably practicable.
- To prevent accidents and activity related ill health as far as is reasonably practicable.
- To maintain safe and healthy conditions for conducting the Council's business and the public facilities.
- To undertake annual risk assessments for Parish Council property and activities.
- To regularly review the Council's Winter and Emergency Plan arrangements to ensure, that as far as is reasonably practical, preparations have been made.
- To review and revise this Policy as necessary at regular intervals.