

Singleton and Charlton Parish Council
Meeting on Monday January 4th 2016
7pm – 7.45pm

Attendees:

Village Hall Committee (VHC): Sarah Casdagli, Penny Spence, Ion Casdagli, Sue Saunders, Judy Fathers

Singleton Valley Flood Action Group (SVFAG): Carol Thompson

PC: Samantha Axtell, John Elliot, Neil Hedger, Danny Sole

Notes:

1. Sam Axtell started with an update on Emergency Resources Kit for the Parish (funded by SSEPD grant). She detailed what would be in this kit and that the smaller items would be stored in a secure container. There was discussion about the size of box required to store the smaller items (eg high viz outerwear, solar powered battery packs, protective gloves and thermal blankets), whether this box could be on wheels for easy manoeuvrability and the relative benefits of it being locked v open for easy access.

Discussion also touched on the process required for ensuring equipment was returned, ready for use again at the end of an emergency.

ACTION: Sam to agree with the Parish Council on the security needs for this box and how to best ensure the longevity of the equipment

2. Carol Thompson gave an update on SVFAG equipment and the storage shed required. The Village Hall Committee confirmed they had already agreed in principle that a shed could be located outside in the secure area behind the Hall.
Carol confirmed that SVFAG were happy to provide space for the Emergency Resources Kit provided they had full access to it for use during flooding emergencies. The Parish Council agreed to this request.
3. Discussion then turned to the storage locations for the items being discussed
 - a. Shed for SVFAG larger items
It became clear that the original 6x4ft shed dimensions might not be sufficient for the flood equipment. This had an impact on the precise location of the shed in the terrace area
ACTION: SVFAG to provide new dimension of shed requirements to VHC and to agree final location
 - b. Secure box to contain smaller items in the kit
SVFAG need the dimensions of the secure box in order to be able to confirm their desired shed size.
ACTION: PC to provide SVFAG with preferred dimension for secure storage box so they can factor this into their storage design
ANSWER: 1 850 x w 610 x h 590 mm (would be our preference for a 185litre container)
 - c. Defibrillator (including power supply)
The VHC agreed that the Defibrillator could be installed on the wall outside the Village Hall, to the left of the front door. The PC agreed to work with an electrician to establish the power supply and to pay all costs associated with installation and on-going maintenance.
We also discussed the benefits of broad training in CPR for the village.
ACTION: John Elliot to confirm electrician contact details. Sam Axtell to proceed with Defib purchase and installation plus training for the village community.